Date: Feb 17, 2025

Tender Notice

Mercy Corps is a non-religious, non-profit, and non-governmental international humanitarian organization.

Mercy Corps is seeking qualified suppliers who can provide dignity kits for three regions as per the below details in the table:

Addis Ababa, Ethiopia

S/N	Description	Tender Number
01	Request of Prequalification for provision and distribution of Emergency Dignity Kits through voucher-based distribution for three Regions; Somali-Shabelle Zone, Oromia-East Borena, and Afar-Zone 2 Woredas	ET01/PREQ/007/2025

If you are interested in participating in any of the bids, you should collect the Intent to bid form alongside the supplier information form and submit it according to the guidelines below:

1. The intent to bid and supplier information forms can be picked up from our Addis Ababa office at the following address:
   Addis Ababa office: Yeka Sub-City, Kebele 08, House No. 377; Hayahulet, Tel. +251-11-1-110777, P. O. Box 14319. Gode office: Kebele 03, House No. New, Tel.No.+251-25-7-760677, P.O. Box:334. Negelle office: Kebele 03, Tel. No. +251-46-445-0188/46-445-0889, P.O. Box:116. And Aballa Field Office, Asali Kebele

OR

2. Bidders can send an email to **et-tender-questions@mercycorps.org** and request the Intent to Bid and Supplier Information form. Make sure to write the Tender number and description of the bid in the subject line of the email. Requests sent without a description and Tender reference number may not be considered.

   Requests For Prequalification document 21s^{t} of Feb 2025, 5:00 PM, will not be considered.

Completed **Request for Prequalification Document** must be submitted by **24th of Feb 2025, 5:00 pm** through the below:

1. Bidders can submit their filled out, signed, and stamped intent to bid and supplier information form through a bid box arranged in the respective field offices they are applying for. OR

2. Submit the completed forms to **et-tender-questions@mercycorps.org** with the Tender Reference number and description in the email subject line. Submissions without description and tender reference number may not be accepted.

After the closing date of this Tender Notice, the tender package will be sent to the suppliers who submitted the filled out, signed and stamped Intent to Bid and supplier information forms.

Mercy Corps reserves the right to reject all or part of the bids